



## GUEST COACH AGREEMENT FORM

UTC Ice is a private facility that reserves the right to approve or deny any guest coach who seeks the opportunity to coach or instruct at this venue. Allowances for guest coaching applies mainly to local competition weeks and/or test schedules.

However, some exceptions and special circumstances may be granted by UTC Ice Management.

Coaches who are not affiliated with the UTC Ice Coaching Staff who are seeking the opportunity to coach within this facility must do the following:

1. Be in good standing with their current club/association
2. Contact the Skating Director at least seven days in advance prior to their first session to be approved to guest coach
3. Stop by the UTC Ice Administrative Office and submit a copy of the following to the UTC Ice Figure Skating Director:
  - a. Liability Insurance
  - b. Guest Coach Agreement Form
  - c. Membership Card (USFS, ISI, or PSA)
4. UTC Ice allows guest coaches to teach 1 day per week at the facility from the days of Monday to Sunday.
5. Pay the Box Office the daily pro-fee \$40 prior to stepping out onto the ice before instructing. If a staff member is not present at the Box Office on the morning Freestyle, please leave your payment in the Cash Box directly on the Freestyle Sign-In Board.
6. Guest coaches' customers must make sure their clients pay for their session prior to entering the ice.
7. Upon entering the facility, the guest coach agrees to follow the UTC Ice Freestyle rules and regulations. Guest coaches are only to teach their own students. Failure to comply with these rules will result in the loss of guest coaching privileges.
8. UTC Ice Management does not tolerate solicitation of any kind. Any guest coach will not promote their business within the facility. According to UTC Ice Management rules and regulations, any inappropriate solicitation will result in guest coaching privileges being permanently revoked.
9. If a guest coach is approached by a UTC Ice client for any reason, the coach is to refer them directly to the UTC Ice Figure Skating Director.
10. The term of this Guest Coach Agreement is at the discretion of the UTC Ice Management and may be terminated at any time.

<b>Guest Coach Name</b>			
<b>Phone Number</b>			
<b>Email</b>			
<b>Address</b>	Street		APT
	City	State	Zip
<b>USFS Number</b>			
<b>ISI Number</b>			
<b>PSA Number</b>			
<b>Home Rink/Phone Number</b>			

Guest Coach Signature \_\_\_\_\_ Date \_\_\_\_\_

UTC Ice Figure Skating Director Signature \_\_\_\_\_ Date \_\_\_\_\_